

Proceedings of a regular meeting of the City Commission of the City of Palatka, Florida, held on the 19th day of June, 2001.

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| PRESENT: | Mayor | Karl. N. Flagg |
| | Commissioner | Mary Lawson Brown |
| | Commissioner | Hernan Azula |
| | Commissioner | James Norwood |

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| ABSENT: | Commissioner | Ish Edwards |
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Also Present: City Manager Allen R. Bush, City Attorney Donald E. Holmes; City Clerk Betsy Jordan Driggers; Finance Director Ruby Williams; Police Chief Gary Getchell; Fire Chief Rudy Howard; Planning Director Adam Mengel; Main Street Manager Debbie Banks; Parks Supt. Jeff Norton; Firefighters Mark Lynady & Mike Lambert

INVOCATION: The Reverend Jimmy Stallard, Pastor; Faith Baptist Church

PLEDGE OF ALLEGIANCE: The Reverend Leroy Lewis

APPROVAL OF MINUTES – 5/10/01 & 5/24/01 regular meetings – Commissioner Brown moved to approve the minutes as read. Commissioner Norwood seconded the motion, which passed unopposed.

PUBLIC COMMENTS:

Brenda Lockhart, 412 Madison Street, said she is concerned about her street, which is in terrible need of repairs. They are cleaning up the neighborhood and would like the street addressed. They experience a lot of traffic due to their location. Mr. Bush said this is on the street repair list. Someone poured concrete between the bricks in that block, which now makes it very difficult to work with. The crews raise them up and they sink right back down. He will check to see if this was one of the streets that was lined; but he believes they will have money in the budget for some street work. He will get in touch with her to let her know where it is on the list. To answer the question, he said this street will have to be taken completely up to re-brick due to the concrete.

Lucy Mitchell Bear, 1519 Shady Rest Road, Havana, FL, said she owns a piece of property on St. Johns Avenue beside McKinnon Furn. that is up for sale. Several years ago she was involved in a codes enforcement case on this property, which she believed that she had satisfied at the time. It turns out that there was a previous code violations case filed on this property in 1998, which she was not aware of, but she did satisfy all the code violations in 1999 on the 1999 case. In a recent title check she was made aware that a \$25.00/day fine has been accruing on this since 1998 due to the previous code case. It has been her belief that all the problems were taken care of, and she has a letter from the Code Enforcement Board stating she satisfied the violations. She was not aware that there were two cases. She would like to get this cleared up and is asking for leniency. They want to close on this property within 30 days. This fine is up around \$27,000, which is more than the property is worth. Mayor Flagg said he does not believe that the Commission has the authority to waive this without input from the Code Enforcement Board. Debbie Banks said she became aware of this case when she opened it up in 1999. It went to the Codes Board, and the violations were taken care of by Ms. Bear. She paid her fines and the case was released. Apparently, there was another case opened up in 1998 that she was not aware of. The Code Board instituted a \$25/day fine on this property, and were going to foreclose on it after 90 days, but for some reason it was tabled and never again discussed. Mr. Holmes said the Code Enforcement Board is a quasi-judicial body. They do have complete discretion to adjust, deem satisfied, reduce, or otherwise dispose of any lien. It is not necessary that Ms. Bear appear in person, but can ask for a satisfaction via correspondence. Mayor Flagg said Staff should deal with the Code Enforcement Board. Mrs. Banks said the lien is in the name of the City of Palatka, and the Commission can reduce or eliminate it. Mr. Bush said in prior cases the Code Board made a recommendation for relief, and the Commission acted upon the recommendation. Mr. Holmes said the discretion to address the lien lies with the Code Enforcement Board. There was consensus to agenda this for the next Code Enforcement Board meeting.

Lynn Hoffmann, City Webmaster, said he is helping an individual who works for the City to open a 501-C3 public youth center. As a fund-raising function, he would like permission to sell advertising on the City's web site. He is the generator and webmaster for the City's web site. This is a totally free service that he provides to the City. It is a civil service he enjoys providing to the taxpayers. All funds generated by this proposed advertising would be donated to the proposed youth center. If this is not feasible, then he can install a link to a private site for the advertising. He would prefer it on the City's home page. He would appreciate some feedback as to whether or not this is feasible. Commissioner Azula asked for time to discuss this with the Attorney, and take this item up at a future meeting. Mayor Flagg asked Mr. Hoffman to prepare a proposal so the City can weigh the proposal and agenda this for discussion at a future meeting. There are issues that need to be reviewed by Mr. Holmes. Commissioner Brown thanked Mr. Hoffman for all he does for the City. He donated the informational kiosk in the lobby, and designs the historical programs for it. He also donates his time for cemetery projects.

Mayor Flagg introduced the new police chief, Gary Getchell. Commissioner Azula read a letter from Palatka Ford-Lincoln-Mercury thanking the PD for their contribution during their recent Commitment to Kids child safety program. He then read a letter thanking the Fire Department for their contribution during the recent Palatka Ford Commitment to Kids child safety program, which is run in conjunction with the Center for Missing Children. During this program, children were fingerprinted and given I.D. cards.

ABOUT FACE YOUTH PROGRAM – Susan Huntley, site manager for the About Face Program, said they are sponsored by the Florida National Guard and Florida Department of Children & Families. They target youth between 13 – 17 whose families receive cash assistance for children. They run two 3-week sessions accommodating 25 children each. They are recruiting adult mentors to work one-on-one with these children. She invited the members of the Commission and staff to participate in the program as mentors. She provided memos with the dates of the program hours for their use.

DOWNTOWN PALATKA – Gene and Judy Caputo presented budget requests. They asked for increased funds and increased downtown management. The current downtown manager is now allocating 2 hours per week, and they believe they need a full-time manager/grants coordinator. Mrs. Banks responsibilities should be restructured to give at least 20 hours/week to the downtown program. They would also like increased access to the tax increment funds, and a detailed financial accounting of all funds beginning in 1995. Mr. Bush said the tax increment monies are partially obligated, but there is some availability. He wants to check with the State to determine if these are eligible costs for tax increment funds. He would also appreciate it if this request is addressed in the overall budget workshop coming up. Mr. Bush asked Mayor Flagg and Mr. Bush to meet with their executive committee to discuss these issues. Downtown Palatka was featured in Florida Trend magazine. They want to induce people to come back downtown. Mayor Flagg said they want to be proactive about the downtown meeting, and asked him to contact Ms. Driggers about scheduling an open meeting to address these issues. Commissioner Brown said the City has needed a grants coordinator for many years.

SET MEETING TO SET TENTATIVE MILLAGE RATE – Mr. Bush said due to the undercount in the 2000 census, the City will probably lose some of its state shared revenues, and he would like to have the updated figures prior to the setting of the millage rate. They will come out sometime in July. It could have a significant impact on the budget. He recommends they set an additional meeting for July 19. Commissioner Norwood moved to set a meeting date of July 19 to adopt the tentative millage rate. Commissioner Azula seconded the motion, which passed unopposed.

HISTORIC PRESERVATION BOARD – Adam Mengel, Planning Director, said due to the passing of Mae Adams, and the dissolution of the Greater Putnam Beautification Council, he recommends they remove that seat, taking the Board to a 7-member Board with one alternate position. Commissioner Brown moved to direct Mr. Holmes to draw up an ordinance deleting the position of Greater Putnam Beautification Council representative from the Historic Preservation Board. Commissioner Azula seconded the motion, which passed unopposed.

PURCHASE OF TAX CERTIFICATES FOR 930 N. 19TH Street – Debbie Banks said this recommendation comes from the Code Enforcement Board. Mr. Holmes said he discussed this with the Commission as an option in dealing with code enforcement issues. Tax certificates take priority over the City's liens. If they purchase tax certificates, they can then apply for tax deeds, and dispose of it in a way that the City can recoup the abatement costs. Unlike a code enforcement lien, a tax certificate has the highest priority. Mrs. Banks made contact with the holder of these certificates, who has offered a price of \$528.94. If they can apply for a tax deed, clean it up and sell it, they can probably break even. Commissioner Brown moved to purchase the tax certificates on 930 N. 19th Street for \$528.94. Commissioner Azula seconded the motion. Commissioner Brown said they can clean up properties and offer them to citizens, giving city employees priority, so they can put them back on the tax rolls. HUD has a program to train young people from 14 – 24 years of age on how to upgrade and build dwellings. They can get someone like the high school or tech center to run the program. These properties can be sold to employees for cost. Per the question, Mr. Bush said the money will come from contingency. Commissioner Norwood said there will also be a cost incurred from the clean-up. Some lots are not valued for the cost of the demolition. Mrs. Banks said the property appraiser has valued the improvements at over \$7,000, which is usually 85% of value. Mr. Holmes said they tried to choose a property that this would work for. Per the question, the city owns no lots through code enforcement foreclosures. Commissioner Azula said they should list the city-owned lots with a realtor. There being no further discussion, the motion passed unopposed.

CODE ENFORCEMENT BOARD ALTERNATE POSITION – Debbie Banks said Florida statutes allows for up to 2 alternates on code enforcement boards, and she would like the ordinance amended to add one alternate position. Lately they have had quorum issues, or conflict of interest issues, and have trouble taking care of business. Commissioner Brown moved to direct Mr. Holmes to draw up an ordinance adding two alternate positions to the Code Enforcement Boards. Commissioner Azula seconded the motion. Commissioner Norwood asked if they can go back and look at attendance records. Mayor Flagg said when its time for reappointments, they should have that information before them. Staff needs to keep the commission informed if there are attendance problems. Mrs. Banks said since the first of the year they have lacked a quorum only once. There being no further discussion, the motion passed unopposed.

PUBLIC HEARING – Mayor Flagg opened the public hearing. The Clerk read an ordinance entitled AN ORDINANCE OF THE CITY OF PALATKA, FLORIDA; ESTABLISHING A REASONABLE AND UNIFORM CONTENT NEUTRAL REGULATION THAT WILL REDUCE THE ADVERSE SECONDARY EFFECTS THAT ADULT ENTERTAINMENT ESTABLISHMENTS HAVE UPON THE CITY THEREBY PROTECTING THE HEALTH, SAFETY AND WELFARE OF THE CITIZENRY, TO BE KNOWN AS THE ADULT ENTERTAINMENT ESTABLISHMENT ORDINANCE; STATING THE INTENT OF THE ORDINANCE; REGULATING THE LICENSING AND LOCATION OF ADULT THEATERS, ADULT PERFORMANCE ESTABLISHMENTS, SEXUALLY ORIENTED BUSINESSES, ESCORT SERVICES AND PHYSICAL CONTACT PARLORS; PROVIDING GENERAL PROVISIONS; PROVIDING DEFINITIONS; PROVIDING FINDINGS OF FACT; PROVIDING FOR LICENSING OF ADULT ENTERTAINMENT ESTABLISHMENTS; PROVIDING FOR THE INVESTIGATION OF APPLICATIONS FOR LICENSING; PROVIDING FOR THE ISSUANCE AND DENIAL OF LICENSES; PROVIDING FOR APPLICATION FEES AND KEEPING RECORDS AND REPORTS; PROVIDING FOR THE TRANSFER, SUSPENSION, REVOCATION AND APPEAL OF APPLICATIONS; PROVIDING FOR IMMUNITY FROM PROSECUTION; PROVIDING FOR INJUNCTIVE RELIEF; PROVIDING FOR DISTANCE AND ZONING RESTRICTIONS OF ADULT ENTERTAINMENT ESTABLISHMENTS; PROVIDING FOR AMORTIZATION OF NON-CONFORMING USES; PROVIDING FOR OPERATIONAL RULES OF ADULT THEATERS, ADULT PERFORMANCE ESTABLISHMENTS, SEXUALLY ORIENTED BUSINESSES, ESCORT SERVICES AND PHYSICAL CONTACT PARLORS; PROVIDING FOR CRIMINAL PROVISIONS REGARDING PROHIBITED ACTS BY CUSTOMERS, WORKERS, OPERATORS AND ESCORTS; PROVIDING FOR CRIMINAL PROVISIONS PROHIBITING SPECIFIED SEXUAL ACTS; PROVIDING FOR

CRIMINAL PROVISIONS REGARDING ADVERTIZING AND SOLICITATION; PROVIDING FOR CRIMINAL PROVISIONS REGARDING FALSE AND MISLEADING STATEMENTS AND FAILURE TO MAINTAIN, PRODUCE AND DISPLAY RECORDS; PROVIDING FOR CRIMINAL PROVISIONS REGARDING OPERATION AND EMPLOYMENT BY UNLICENSED ESTABLISHMENTS; PROVIDING FOR CRIMINAL PROVISIONS PROHIBITING MINORS; PROVIDING FOR REGULATIONS RESTRICTING HOURS OF OPERATIONS AND USES OF RESTROOMS AND DRESSING ROOMS; AND PROVIDING AN EFFECTIVE DATE. Mr. Holmes said he attached a memo to their draft of this ordinance, which explains the City's posture at this point. He asked they postpone this public hearing to a time specific. As a prerequisite to enacting a constitutional ordinance, they intend to appear before the Planning Board on July 3 to present evidence regarding the secondary effects the city alleges is associated with adult entertainment establishments. Following that presentation, they will give a recommendation to the City Commission, and he will present the ordinance accompanied with the Planning Board recommendation and evidence of the secondary effects of adult entertainment establishments on the surrounding community. If the Commission finds that there are adverse secondary effects associated with adult entertainment establishments, then they can enact the ordinance before them. He is speaking of increased crime, blight, diminished property values, increased rates of STD's, etc. It is important they consider the evidence that exists and make their own findings as to whether or not a connection exists. It is their belief that unless they make these findings, the ordinance will be flawed from the beginning. This is an adult entertainment ordinance, and is not directed towards any existing establishment in the City of Palatka or Putnam County. He urged them not to discuss this ordinance in connection with any establishment in Putnam County. Compiling this ordinance was very time-consuming and labor intensive. They have spoken with many city and county attorneys, and done a lot of research. When you are dealing with a constitutional issue like freedom of speech, you need to be careful to consider cases that have already been decided. Mayor Flagg said should give the Planning Board plenty of advance notice and direction. Mr. Holmes said they will make the same presentation to the Planning Board that they will make here. He is not advising them to pass this ordinance until they consider that evidence. The purpose of regulating adult entertainment so as to eliminate negative secondary effects is the mission. They cannot limit access of the material, but can regulate the adverse secondary effects. There is little local information, but the courts have held that municipalities can rely on the experience on studies even on a national level.

Rev. Ray Willis, Abundant Life Industries, thanked the Commission and Mr. Holmes for the monumental effort they have put into this. They all understand they are dealing with the future on this matter. Mr. Holmes said they finished the last revisions at 6:00 tonight, which is why there have not been copies available for public inspection. Commissioner Azula moved to postpone the public hearing on the sexually oriented business regulation ordinance until the July 11, 2001 meeting. Commissioner Brown seconded the motion. The results of a roll-call vote are as follows: Commissioners Azula, Brown, Norwood and Mayor Flagg, yes; nays, none. The public hearing will continue on July 11 at 3:00.

PUBLIC HEARING – Mayor Flagg opened the public hearing. The Clerk read an ordinance entitled AN ORDINANCE OF THE CITY OF PALATKA, FLORIDA, RELATING TO REQUIRING AND COLLECTING PERMIT FEES FROM PROVIDERS OF COMMUNICATIONS SERVICES AND INCREASING THE LOCAL COMMUNICATIONS SERVICES TAX; PROVIDING FOR INTENT; PROVIDING FOR ELECTION NOT TO REQUIRE AND COLLECT PERMIT FEES; PROVIDING FOR ELECTION TO INCREASE LOCAL COMMUNICATIONS SERVICES TAX; PROVIDING FOR NOTICE TO THE DEPARTMENT OF REVENUE; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE. Mr. Bush said the state has come up with a new method of dealing with telecommunications taxes, and in order to better facilitate and keep up with the changes, they have devised a telecommunications service tax that will be collected by the state and paid to the City in one lump sum. This will be a revenue-neutral program. In order to ensure that the City will be collecting the optimum amount, they need to pass this ordinance along with the following ordinance. These ordinances have to be passed and in Tallahassee by July 16th.

Ted Rodda, 2017 Oak Street, asked if this will change the method of collecting these taxes, or if it add taxes. Mr. Bush said this program is revenue neutral. There are a lot of changes being made in this industry, and the State feels like they are in a better position to keep up with it. Mayor Flagg closed the public hearing. Commissioner Azula moved to place the ordinance on first reading as presented. Commissioner Norwood seconded the motion. The results of a roll-call vote are as follows: Commissioners Azula, Brown, Norwood, and Mayor Flagg, Yes; Nays, none. The ordinance was passed on 1st reading.

PUBLIC HEARING – Mayor Flagg opened the public hearing. The Clerk read an ordinance entitled AN ORDINANCE OF THE CITY OF PALATKA, FLORIDA RELATING TO INCREASING THE LOCAL COMMUNICATIONS SERVICES TAX RATE; PROVIDING FOR INTENT; PROVIDING FOR INCREASED LOCAL COMMUNICATIONS SERVICES TAX RATE; PROVIDING FOR NOTICE TO THE DEPARTMENT OF REVENUE; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE. Commissioner Brown moved to place the ordinance on first reading as presented. Commissioner Norwood seconded the motion. The results of a roll-call vote are as follows: Commissioners Azula, Brown, Norwood and Mayor Flagg, Yes; nays, none. The ordinance was passed on 1st reading.

PUBLIC HEARING – Mayor Flagg opened the public hearing. The Clerk read an ordinance entitled AN ORDINANCE AMENDING CHAPTER 94, MUNICIPAL CODE OF THE CITY OF PALATKA, FLORIDA, BY ADDING SECTION 94-200 TO CREATE PROVISIONS RELATED TO OUTDOOR PROMOTIONAL SALES, SPECIAL EVENT SALES, AND THE SALE OF SEASONAL OR TEMPORARY GOODS AND COMODITIES OTHER THAN FARMERS MARKETS; PROVIDING FOR PURPOSE AND INTENT; PROVIDING FOR DEFINITIONS; PROVIDING FOR PROCEDURES RELATED TO THE REVIEW OF SUCH USES AND PENALTIES FOR NONCOMPLIANCE; PROVIDING FOR APPLICABLE FEES; PROVIDING FOR CONFLICTING PROVISIONS, SEVERABILITY AND APPLICABILITY; PROVIDING FOR FILING WITH THE DEPARTMENT OF STATE; AND PROVIDING FOR AN EFFECTIVE DATE AND CODIFICATION. Mayor Flagg said this addresses recent concerns with businesses setting up parking lot sales. Mr. Holmes said this is a fairly straight-forward ordinance. He has no special comments. Commissioner Brown said the penalty says \$500 or jail time, but is not specific. Mr. Holmes said only a judge can impose that penalty.

Harriet Rawls, 600 Emmett Street, asked if this pertains to pan-handling. Mayor Flagg said it relates to much more than that. It relates to anyone who wants to sell anything that is not in an established shop; any outdoor temporary sales in a parking lot or under a tent. It limits the number of times the parking lot can be used. Mayor Flagg closed the public hearing. Commissioner Azula moved to place the ordinance on first reading as presented. Commissioner Norwood seconded the motion. A roll-call vote was taken with the following results: Commissioners Azula, Brown, Norwood, and Mayor Flagg, Yes; nays, none. The ordinance was passed on 1st reading.

PUBLIC HEARING – Mayor Flagg opened the public hearing. The Clerk read an ordinance entitled AN ORDINANCE OF THE CITY OF PALATKA, FLORIDA, REVISING THE CODE OF ORDINANCES OF THE CITY OF PALATKA, FLORIDA, BY ADDING AN INVESTMENT POLICY STATEMENT TO THE CITY OF PALATKA EMPLOYEES RETIREMENT PLAN. Mr. Bush said the investment monitor for the pension plan indicated the general employees pension plan should put its investment plan in ordinance form because they are not staying within the pre-approved parameters set by the Division of Retirement. Mayor Flagg closed the public hearing. Commissioner Norwood moved to place the ordinance on 1st reading as presented. Commissioner Brown seconded the motion. The results of a roll-call vote are as follows: Commissioners Azula, Brown, Norwood, and Mayor Flagg, yes; nays, none. The ordinance was passed on first reading. Mayor Flagg asked for the status of the ordinances they are considering tonight. Mr. Holmes said they are passed on first reading, but will require a second reading for final passage. They could have been modified tonight, but cannot be modified on second reading.

PUBLIC HEARING – Mayor Flagg opened the public hearing. The Clerk read an ordinance entitled AN ORDINANCE OF THE CITY OF PALATKA, FLORIDA, REVISING THE CODE OF ORDINANCES OF THE CITY OF PALATKA, FLORIDA, BY REMOVING ALL REFERENCES TO FIREFIGHTERS AND POLICE OFFICERS FROM THE CITY EMPLOYEES RETIREMENT PLAN. Mr. Bush said this is a housekeeping issue. The police and fire broke away from the combined fund, and this simply removes all references to the police and fire employees. Mayor Flagg said the name of the plan should be changed to reflect that it now covers only the general employees. Mayor Flagg closed the public hearing. Commissioner Brown moved to amend the ordinance to change the name to the General Employees Retirement Plan. Commissioner Azula seconded the motion. A roll-call vote was taken with the following results: Commissioners Azula, Brown, Norwood and Mayor Flagg, Yes, Nays, none. The Clerk said the title will be amended as well as the sections. Commissioner Azula moved to adopt the ordinance as amended. Commissioner Brown seconded the motion. A roll-call vote was taken with the following results: Commissioner Azula, Brown, Norwood and Mayor Flagg, yes; nays, none. The ordinance was passed on 1st reading.

PUBLIC HEARING – Mayor Flagg opened the public hearing. The Clerk read an ordinance entitled AN ORDINANCE OF THE CITY OF PALATKA, FLORIDA, AMENDING THE FIREFIGHTERS’ RETIREMENT PLAN TO AMEND THE DEFINITION OF FINAL AVERAGE COMPENSATION; TO AMEND THE AMOUNT OF A PENSION; TO AMEND THE OPTIONAL FORMS OF BENEFITS; TO AMEND THE DUTY DISABILITY BENEFIT; TO ADD A DEFERRED RETIREMENT OPTION PLAN; AND PROVIDING AN EFFECTIVE DATE. Mr. Bush read a memo into the record (filed). Mr. Holmes has not had a chance to review this ordinance and is not prepared to approve the language as portions of the draft are unclear. The commission needs to clarify a number of issues on this ordinance, as numbered in the memorandum.

1. Final average compensation – there was no problem with this section
2. Normal retirement conditions – Mr. Holmes said paragraph (b) is disproportionate and he does not understand the logic. Mr. Bush said the Division of Retirement requires that language, and there is not much logic to it.
3. Amount of pension – Mr. Bush said minutes of the last meeting do not reflect the changes spelled out in the ordinance. The language needs to indicate that the City only guarantees the 2.25, and the rest comes from the over-funding and chapter money. Commissioner Brown said that is how it was explained to them in the workshop, and the ordinance needs to reflect that. Mayor Flagg agreed. Mr. Holmes said he found that section somewhat inconsistent with what was presented at the workshop. It is ambiguous in that it reads that the multiplier will increase with the Chapter money; it needs to be more specific. Mike Lambert said the attorney drew it up like other plans she writes. The City has the option to change the plan when they want to. It can be changed each year. Mr. Holmes said if they pass this ordinance as it is, an employee receives 3.5% for however many years this ordinance is in effect, and will receive a different multiplier for the years it reads otherwise. Mr. Lambert said he wants to lock-in at the multiplier they retire at. Right now it fluctuates even after you retire. The consensus was to clarify the language and bring it back at a continuation of the public hearing.
4. Forms of Payment – This change is required by the Division of Retirement
5. Disability Retirement – changes the amount of disability to 65%.
6. Limitations on Disability Pensions – This change is required by the Division of Retirement.
7. Member survivor benefits – This change is required by the Division of Retirement
8. DROP Plan – Mr. Bush said most of this is standard, but questioned the guarantee of investment returns. Mayor Flagg said they need to clarify this language so the Commission knows exactly what it is approving.
9. Conflicting ordinances – Mr. Bush said it is not clear if this ordinance is intended to be retroactive. Mr. Holmes said they should include language that makes it clear that this is not retroactive.

Mr. Holmes advised the Commission to continue this public hearing to a time certain to give him time to communicate with the pension attorney. Commissioner Norwood moved to continue the Public Hearing until July 19, 2001. Commissioner Brown seconded the motion, which passed unopposed.

HISTORIC PRESERVATION BOARD APPOINTMENTS: The Commission interviewed the following applicants for the open positions on the Board:

John W. Trendler, Krister Bjorn, Patty Vogt, Harriet Rawls for Gray Rawls, and Suzanne Pickens. Bob Wilson, John Alexander, and Daniel Ziem were unable to attend. After interviews, the following action was taken:

Commissioner Brown moved to appoint John W. Trendler as South Historic District representative. Commissioner Azula seconded the motion, which failed. Commissioner Norwood moved to reappoint Bob Wilson to a three-year term as South Historic District representative; term to expire June, 2004. Commissioner Azula seconded the motion, which passed unopposed.

Commissioner Azula moved to appoint Gray Rawls to a three-year term as the North Historic District Representative. Commissioner seconded the motion, which failed upon a tie vote. Commissioner Brown moved to appoint Brenda Lockhart to a three-year term as the North Historic District Representative; term to expire June, 2004. Commissioner Norwood seconded the motion, which passed unopposed.

Commissioner Norwood moved to appoint Suzanne Pickens for a three-year term as architectural representative; term to expire June, 2004. Commissioner Azula seconded the motion, which passed unopposed.

Commissioner Brown moved to appoint John Trendler to an unexpired term as contractor representative; term to expire June, 2003. Commissioner Norwood seconded the motion, which passed unopposed.

Commissioner Azula moved to appoint Gray Rawls to fill Brenda Lockhart's unexpired term as Alternate; term to expire June, 2002. Commissioner Norwood seconded the motion, which passed unopposed.

The Commission took no action to fill the legal expertise seat, and directed the Clerk to notify the local bar association of the opening.

ADMINISTRATIVE REPORTS:

Adam Mengel distributed a memorandum noting action taken by the Planning Board on several rezoning, annexations and an up-coming street closing, and asked for any questions. Mayor Flagg said he has spoken with the people concerned about the street closing for Calvary Baptist Church. He recommends the Planning Director accommodate boards if they need to make site visits. They are not clear on what the issues are on this street-closing request. Mayor Flagg asked for clarification of the procedure on the street closure in the case of a recommendation to deny. Mr. Holmes said he is uncomfortable with the Commission discussing the issue before the ordinance is presented. Mr. Mengel said there are no provisions in the ordinance for procedure on street closings. He would treat it like a rezoning request, and an ordinance should be prepared regardless of the recommendation. Mr. Holmes agreed, and said the Commission should not instruct him to prepare an ordinance, but the ordinance should be prepared for first reading and public hearing. Mayor Flagg asked when the ordinance could be placed on first reading. Ms. Driggers said she needs an ordinance before she can advertise it. The advertising states the ordinance is available for public inspection prior to the public hearing. She needs an ordinance, or at least a title in hand, two weeks prior to the public hearing. Mayor Flagg asked why she does not have an ordinance for advertising. Mrs. Driggers said it has not been ordered. Mayor Flagg asked why. Mrs. Driggers said prior to the new ordinance procedures, and understanding that the procedure has now changed, the Planning Director brought a recommendation before the Commission to direct the attorney to prepare an ordinance. This is the first time this issue has come up under the new procedure. Someone needs to give someone, whether it comes from the Planning Director or whomever, to the Attorney or whomever, direction to prepare an ordinance for first reading. Mr. Mengel said this should happen automatically. Ms. Driggers said she is not saying the Commission needs to do the directing, but somehow it needs to get from the Planning Board to the City Attorney. Mayor Flagg said he does not want to hear about how things were done prior to the new procedure; staff needs to come up with a new procedure to make this happen. The applicant also needs to be kept informed.

Chief Getchell said he has found his first weeks with the city eventful, and has been busy meeting with the employees and other people in the community. He has an employee survey going out next week, and has been trying to meet with the various civic groups. He is going through an assessment period at this time, and many people have approached him about what they believe needs to be done with the PD. He will bring an assessment back to the City Manger for his review in the near future. He will be coming to the Commission for their input in what they would like to see happen with the PD. He has scheduled a planning meeting to 'hammer out' procedure for the next few years. Chief Schauland did a very good job with the PD. He has found everyone in the community to be helpful when responding to crime scenes. He plans to implement some changes around his third month, and will keep the civic groups, ministers, and the rest of the community involved. His chief observation is that the city's biggest crime problems are with prostitution and drugs. He is moving forward with implementation of tying probation to banning prostitutes and drug dealers from the areas of the offense. He does not want to just move the problem around the town. He has met with the Sheriff's Department to discuss issues and believes they need to establish a joint task force, because many of the services are duplicated. They deal with the same criminals. He wants to move the police department forward. He has assured his officers that the City is committed to keeping its police department.

Ms. Driggers passed out a memorandum from the League asking for the designation of a voting delegate for the 2001 Conference. After discussion, Commissioner Azula moved to designate Commissioner Edwards as the City of Palatka Voting Delegate for the 2001 League Annual Conference. Commissioner Norwood seconded the motion, which passed unopposed.

Ms. Driggers said resolutions for the League conference are due in late July, and reminded the Commission that they intended to prepare a resolution asking the League to petition the legislature to make tickets for boom box car stereos a moving violation, per Allegra Kitchen's request. She was directed to prepare a resolution for adoption.

Mr. Bush said he received a request for street bricks from the Soaring on Success program director. The students are filling in the old pool at the Ravines and making a garden out of it. They want to install brick walkways and patios. The students will do the cleaning and transporting of the bricks. Commissioner Norwood expressed concern about the liability of allowing students to load bricks onto the truck. Mr. Bush said he will ask the director about whether or not the activities are covered under liability insurance. Daniel Ziem asked if he will have enough bricks to fill their request and re-brick the streets in the north district. Mr. Bush said he did.

Mr. Holmes said he received a copy of the Interlocal agreement from Summit Associates on the joint City-County Walmart CDBG, and has read it. Mr. Bush will be bringing it before the Commission for approval at a future meeting.

COMMISSIONER COMMENTS:

Commissioner Brown said sometime in August, after the conference, she would like the Commission to schedule a round table meeting with Mr. Turnbull from the League to discuss international trade.

Commissioner Azula said Blue Crab Festival went very well, and the attendance broke records. All the Departments did a great job. There was a problem with the capacity of the entertainment tent. The restrooms should be repositioned to better accommodate the crowds. He has spoken to Sgt. Fells about the need to expand that area.

Commissioner Norwood said he was out of town when Chief Schauland was feted, and he wants to say publicly how much they appreciate Chief Schauland putting his retirement plans on hold to help the City. He did a magnificent job. Mayor Flagg said they normally bring these people back in for recognition. Mr. Bush said the Department gave him a retirement party and presented him with a plaque. Mayor Flagg said the Commission needs to formally recognize him. Ms. Driggers said they discussed buying him a plaque, but the Police Department already had him one made, which they presented to him at his retirement party. She asked how they wanted to honor him. Mayor Flagg

said the Commission can consider what they want to do and come back with a recommendation.

Mayor Flagg said he received a request from SJRWMD for a commission-appointed liaison to the District. Commissioner Norwood moved to appoint Commissioner Azula as liaison to the St. Johns Water Management District. Commissioner Brown seconded the motion, which passed unopposed.

Mayor Flagg said he received a response from Capt. Porter on the 911 Addressing, and read it to the Commission. They went door to door and raised public awareness during the most recent smoke detector drive, and offered assistance with placing house numbers on residences, but the department has received no calls for assistance. He feels they need to take a stronger approach to enforce the ordinance. He would like this placed on the agenda for the next meeting. They need to discuss ways to get compliance. He discussed with the PHA the problem of the units in Westover Manor on Campbell Street. All of those units have the same address, which creates a nightmare for emergency response vehicles. The process has started on getting them their own house numbers.

He has received complaints about there being no signage at Hank Bryan Park. The improvements have been made but there is still no sign. Chief Rudy Howard said the granite sign that was removed from the corner of 15th & Crill was damaged, and the cemetery people are repairing it. They will be installing it in the circle. Mayor Flagg said he thought they were going to also install a painted sign visible from Crill Avenue.

He has received complaints that the rollout garbage containers are sitting out around the clock. The City needs to put a sticker on the containers reminding people that they do not need to stay out around the clock. Mrs. Williams said when they are issued they come with a hangar instructing people to roll them back in after they are emptied, and not leave them out after dusk. Mayor Flagg said people know, but are not doing it. They need to put a sticker on the cans to remind people of the requirements.

There being no further business to discuss, the meeting was adjourned at 9:30 p.m. upon a motion by Commission Brown.

CITY CLERK

MAYOR