

KARL N. FLAGG
MAYOR-COMMISSIONER

MARY LAWSON BROWN
VICE MAYOR - COMMISSIONER

GEORGE E. SANDERS
COMMISSIONER

JAMES NORWOOD, JR.
COMMISSIONER

ALLEGRA KITCHENS
COMMISSIONER



ALLEN R. BUSH
CITY MANAGER

BETSY JORDAN DRIGGERS
CITY CLERK

RUBY M. WILLIAMS
FINANCE DIRECTOR

GARY S. GETCHELL
CHIEF OF POLICE

KENNETH E. VENABLES
CHIEF FIRE DEPT.

DONALD E. HOLMES
CITY ATTORNEY

Regular meeting 2nd and 4th Thursdays each month at 6:00 p.m.

AGENDA CITY OF PALATKA April 13, 2006

This is a record of action taken on agendaed items, and is not intended for use as official minutes

CALL TO ORDER:

- a. Invocation – Commissioner James Norwood, Jr.
- b. Pledge of Allegiance – Boyd Thompson
- c. Roll Call

APPROVAL OF MINUTES – 3/9/06; 3/23/06 regular meeting; 3/23/06 Town Hall meeting
Minutes adopted upon a motion by Brown, 2nd by Kitchens

1. PUBLIC RECOGNITION

- a. **PROCLAMATION** – Victims of Crime Week – April 23 – 29, 2006
- b. **COMMUNITY RECOGNITION** – 2006 Azalea Festival Mayor's Reception Partners:
Sponsor – First Coast Community Credit Union
Entertainment – Florida School of the Arts Students
Hostesses – "Azalea Girls"

2. PUBLIC COMMENTS (speakers limited to three minutes – no action taken on items)

3. CONSENT AGENDA: *All items except Item 3(f) were passed upon a motion by Norwood, 2nd by Sanders*

*a. Issue Festival Permit for 2006 Blue Crab Festival Kick-off Party (see staff recommendations)

1. **Issue Special Event Permit #06-29** – Friday, May 26, 2006 6:00 p.m. – 12:00 midnight.
2. **Approve Alcohol Ordinance Variance** – 6:00 p.m. – 12:00 midnight. – Staff Recommendation same as 2005 Festival – Beer & Entertainment Tents, Hospitality Tent and buffer zones.
3. **Approve Noise Ordinance Variance** - 6:00 p.m. – 12:00 midnight.
4. **Set Fees – \$424.00** – Class A License Fee (\$100.00/day) and police security fees (18 hrs @\$18.00/hour)
5. **Close City Dock to public at 10:00 a.m.** for fireworks set-up.

*b. Issue Festival Permit for 2006 Blue Crab Festival (see staff recommendation & application attached) with the following stipulations:

1. **Issue Special Event Permit #06-30** May 27, 28 & 29, 2006
2. **Approve Noise Ordinance Variance**
May 27, 2006 10:00 a.m. – 12:00 midnight
May 28, 2006 12:30 p.m. – 12:00 midnight
May 29, 2006 10:00 a.m. – 5:00 p.m.
3. **Approve Alcohol Ordinance Variance** – Staff recommendation same as for 2005 – times to coincide with noise ordinance waiver. Sales/Consumption area to include Beer & Entertainment Tents, Hospitality Tent and buffer zones. Applicant to provide signage clearly warning people not to take alcoholic beverages outside of approved area, and will enforce. *No Alcohol sales on Sunday before 1:00 p.m.*
4. **Designate City Hall & Annex parking lot** for handicapped parking
5. **Issue Festival Control of all vendors and activities** falling between Main Street & Oak Street (north/south) and between the St. Johns River and 19th Street (east/west)

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CONSENT AGENDA (continued)

6. **Close boat ramp to public** beginning at 10:00 a.m. Friday, through Saturday, Sunday & reopen at 5:00 p.m. Monday. Applicant agrees to provide advance signage and notification to general public of pending closing for tournament.

7. **Set Fees – \$4,777.00** – Class A Festival Fees (2 days @ \$150.00/day; 1 @ \$100/day); police Security Fees (143 hrs. @ \$18.00/hr.), Overnight Police Security Contract Fees (36 hrs @ \$18.00/hr.) Green roll-out bins (75 @ \$15.00), Deodorizer (2 gal. @ \$15.00), festival to pay Putnam County Tipping Fees. Waive \$500 refundable damage deposit.

STAFF RECOMMENDS APPROVAL OF ALL REQUEST ITEMS FOR SPECIAL EVENT PERMIT Nos. 06-29 and 06-30 for May 26 – 29, 2006 Blue Crab Kick-off Party and Festival.

*c. **Approve special request items for Class B Special Events Permits #06-26, 2006 Wolfsons Children's Bass Tournament, May 17 – 21, 2006, per staff recommendation:**

1. **Approve Noise Ordinance waiver** for Saturday, May 20 from 1:00 a.m. to 7:00 a.m.

2. **Close boat ramp to public** from 6:00 p.m. Friday, May 19 until 6:00 p.m. Saturday, May 20

*d. **Award Bid on (1) Water Distribution Dept. crew truck and (1) Street Dept. crew truck** to Beck Dodge for \$18,385.00 per vehicle, per results of request for proposals (below State contract price).

*e. **Award topography survey work for \$2,400 for Fred Green Park and \$4,700 for Booker Park** To William Snyder, Surveyor, as per design phase of 2006 FRDAP Grant (expenses grant eligible).

*f. **Authorize execution of FBIP Grant #05-024 Agreement FWC Contract No. 05123 for \$296,000** to permit a marina and build an additional boat ramp at the Palatka Riverfront Park.

*g. **Authorize execution of contract with Office of the State Attorney, 7TH Judicial Circuit of Florida** to provide prosecution services for violations of city ordinances and special laws at an annual fee of \$50.00 plus all associated costs of prosecution per case that are incurred by the Office of the State Attorney.

*h. **Authorize payment of up to \$130.00 per month through September, 2006 for telephone services for the new Children's Advocacy Center in Palatka**, to be appropriated from Contingency Fund, per request from.

*i. **Concur on Reappointment of Shandra Riffey and Annie Mae Spell to the Palatka Housing Authority Board** for three-year terms to expire April 12, 2009 (Mayoral appointments with Commission concurrence)

*j. **Declare as surplus seven (7) commission chamber executive chairs.**

* 4. **CONVENE COMMUNITY REDEVELOPMENT AGENCY:**

a. **Palatka Main Street Request for Allocation of Downtown Redevelopment Tax Increment Monies** – \$100,000 for required match for exterior/façade grant for downtown businesses within the Palatka Main Street District boundaries – Cathy Butler and Robert Taylor, Palatka Main Street Board of Directors – *Request for Grant Program Funding approved upon a motion by Brown, 2nd by Sanders*
(RECONVENE REGULAR MEETING)

* 5. **APPOINTMENTS TO BOARDS AND COMMITTEES:**

a. **5-Year Downtown Revitalization Planning Team** – (1) position appointed by Commission – to fill unexpired term of Jim Melfi (one year terms to expire July 1, 2006) – interview applicants:

1. Lynda Little Crabill

4. Dr. Richard A. Perallon

2. David J. Miner, II

5. Robert J. Saccareccia

3. Betty Poteet

6. Linda McClarney

Applicants interviewed. Appointment to be made April 27, 2006.

b. **Palatka Historic Preservation Board** – (1) position for Member with Architectural Experience – to fill the unexpired three-year term of Jim Burnett, term to expire June, 2007

1. Shawn McNeely (sole applicant)**

** Staff recommendation to waive 2nd meeting requirement and appoint Shawn McNeely as Member with Architectural Experience to Palatka Historic Preservation Board, partial term to expire June, 2007.

Mr. McNeely was appointed to the Historic Preservation Board upon a motion by Brown, 2nd by Sanders

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- * 6. **REQUEST TO APPEAL** Board of Zoning Appeals decision to grant a variance to reduce side and rear yard setbacks for 414 River Street – Barbara Wayne, Appellant – *Item withdrawn at appellant's request.*
- * 7. **PUBLIC HEARING** – 196 County Road 309C - Planning Board Recommendation to Annex, Amend the Land Use Map from County Urban Reserve to City Low-density Residential and Rezone from County A (agricultural) to City R-1 (single-family residential) Ben Bates, Jr. and Marc Spalding, owners - *Continued from February 23, 2006 and March 9, 2006*
 - a. **ANNEXATION** Ordinance No. 06-11 – Adopt *Passed w/Pre-Annexation Agreement upon a motion by Brown, 2nd by Norwood*
 - b. **LAND USE AMENDMENT** Ordinance No. 06-12 – Adopt *Passed upon a motion by Brown, 2nd by Sanders*
 - c. **REZONING** Ordinance – 1st Reading – *Passed on 1st reading upon a motion by Brown,, 2nd by Sanders.*
- * 8. **REQUEST FOR SUBDIVISION VARIANCES** – Proposed subdivision on 196 CR 309 C Property – Ben Bates & Marc Spalding, owners – *Continued from February 23, 2006 and March 9, 2006*
 - a. To Increase the maximum length of a dead end street from 600 feet to 810 feet - Sec.74-13(j)
 - b. Eliminate Sidewalks (Sec. 74-14 & 74-21)
 - c. Eliminate Curb & Gutter (Sec. 74-20 and 74-22)
Variences granted per Pre-Annexation Agreement upon a motion by Norwood, 2nd by Sanders
- * 9. **PUBLIC HEARING** – 3740 Reid Street – Planning Board Recommendation to annex, amend the Future Land Use and Future Land Use Element (Small Scale, from County Commercial to City Commercial) and rezone from County C-2 (Commercial-II) to City C-2 (Intensive Commercial); approximately 0.32 acres – Richard Adams and Tammy Bergamo, agents for Dr. Rooter Supply & Service of Putnam County, owner;
 - a. **ANNEXATION** Ordinance No. 06-17 – Adopt *Passed upon a motion by Brown, 2nd by Kitchens*
 - b. **LAND USE AMENDMENT** Ord No. 06-18 – Adopt *Passed upon a motion by Brown, 2nd by Kitchens*
 - c. **REZONING** Ordinance – 1st Reading *Passed on 1st reading upoin a motion by Norwood, 2nd by Brown*
- * 10. **PUBLIC HEARING** – 3406 & 3408 St. Johns Avenue – Planning Board recommendation to annex, amend the Future Land Use Map and Future Land Use Element (Small Scale, from County Urban Service to City Commercial) and rezone from County R-1A (Single-family Residential) to City C-2 (Intensive Commercial); approximately 2.15 acres – Kenneth M & Susan M. Downs, owners
 - a. **ANNEXATION** Ordinance No. 06-19 – Adopt *Passed upon a motion by Brown, 2nd by Kitchens*
 - b. **LAND USE AMENDMENT** Ord. No. 06-20 – Adopt *Passed upon a motion by Norwood, 2nd by Sanders*
 - c. **REZONING** Ordinance – 1st Reading *Passed on 1st Reading upon a motion by Norwood, 2nd by Sanders*
- * 11. **PUBLIC HEARING** – A portion of 722 River Street – Planning Board recommendation to deny request to amend the Future Land Use Map and Future Land Use Element (Small Scale, from City Industrial to City Commercial) and rezone from City M-1 (Light Industrial) to City C-1 (General Commercial); approximately 1.65 acres – LAN Associates, Inc., agent for Cypress Mills, LLC, owner
 - a. **LAND USE AMENDMENT** Ordinance No. 06-21 – Adopt *Motion to deny by Kitchens, 2nd by Brown*
 - b. **REZONING** Ordinance – 1st Reading *Motion to deny by Kitchens, 2nd by Norwood*
- * 12. **ORDINANCE** abandoning public lands located at the north end of 1900 Moseley Avenue – Marc G. and Linda J. Spaulding, landowners/petitioners *Passed on 1st reading upon motion by Brown, 2nd by Norwood*
- * 13. **ORDINANCE** amending Chapter 94 of the Palatka Municipal Code to remove the requirement for public open space for Planned Unit Developments – Palatka City Commission, applicant
Tabled until April 27, 2006; Planner to bring back ordinance per revisions

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- * 14. **ORDINANCE** amending Municipal Code Chapter 90, Vehicles for Hire, to remove references to Public Convenience and Necessity – 2nd reading, Adopt
Passed on 2nd Reading upon a motion by Norwood, 2nd by Sanders
- * 15. **ORDINANCE** establishing a Nuisance Abatement complaint procedure and Nuisance Abatement Board to hear and act upon complaints of public nuisance – 2nd reading, Adopt
Ordinance Revised and 2nd reading tabled until April 27, 2006 upon a motion by Norwood, 2nd by Sanders
- 16. **ADMINISTRATIVE REPORTS**
- 17. **COMMISSIONER COMMENTS**
 - a. **Request to Amend May Commission Meeting Schedule** – Vice Mayor Brown
Motion to cancel May 11, 2006 regular meeting by Kitchens, 2nd by Sanders
- 18. **ADJOURN**

*Attachment

**Separate Cover

ANY PERSON WISHING TO APPEAL ANY DECISION MADE BY THE CITY COMMISSION WITH RESPECT TO ANY MATTER CONSIDERED AT SUCH MEETING WILL NEED A RECORD OF THE PROCEEDINGS, AND FOR SUCH PURPOSE MAY NEED TO INSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED. FS 286.105

PERSONS WITH DISABILITIES REQUIRING ACCOMMODATIONS IN ORDER TO PARTICIPATE IN THIS MEETING SHOULD CONTACT THE CITY CLERK'S OFFICE AT 329-0100 AT LEAST 24 HOURS IN ADVANCE TO REQUEST ACCOMMODATIONS.