

KARL N. FLAGG  
MAYOR-COMMISSIONER

MARY LAWSON BROWN  
VICE MAYOR - COMMISSIONER

JAMES NORWOOD, JR.  
COMMISSIONER

ALLEGRA KITCHENS  
COMMISSIONER



*Regular meeting 2nd and 4th Thursdays each month at 6:00 p.m.*

ELWIN C. "WOODY" BOYNTON, JR.  
CITY MANAGER

BETSY JORDAN DRIGGERS  
CITY CLERK

RUBY M. WILLIAMS  
FINANCE DIRECTOR

GARY S. GETCHELL  
CHIEF OF POLICE

MICHAEL LAMBERT  
CHIEF FIRE DEPT.

DONALD E. HOLMES  
CITY ATTORNEY

## MINUTES CITY OF PALATKA February 28, 2008

Proceedings of a regular meeting of the City Commission of the City of Palatka, Florida, held on the 28<sup>th</sup> day of February, 2008.

PRESENT: Mayor Karl N. Flagg  
Commissioner Mary Lawson Brown  
Commissioner Allegra Kitchens  
Commissioner James Norwood, Jr.

Also Present: City Manager Elwin C. "Woody" Boynton, Jr.; City Attorney Donald E. Holmes; City Clerk Betsy Jordan Driggers; Finance Director Ruby M. Williams; Police Chief Gary Getchell; Fire Chief Mike Lambert; Planning Director Jim Lee; Water & Sewer Superintendent Rhett McCamey; Parks Supervisor Jeff Norton.

**INVOCATION** - Pastor Brian Oswald, Sr. Pastor, Victory Christian Fellowship

**PLEDGE OF ALLEGIANCE** – Dothea Smith

**APPROVAL OF MINUTES** – 2/14/08 – Commissioner Brown moved to adopt the minutes as read. Commissioner Kitchens seconded the motion, which passed unopposed.

1. **PUBLIC RECOGNITION:**

**PROCLAMATION – Azalea Days** – Mayor Flagg read a proclamation declaring February 27 – March 3, 2008 as Azalea Days and presented it to Vernon Myers, Chairman, Main Street Board of Directors.

**PROCLAMATION – Emma Lou Morris Day** – Mayor Flagg read a proclamation declaring April 19, 2008 as Emma Lou Morris Day in recognition of her 54 years of involvement organizing the local March of Dimes fund-raiser and walk-a-thon. Mrs. Morris was accompanied by her son, Richard Morris.

**EMPLOYEE RECOGNITION:**

The following Fire Department employees received recognition for Service Above and Beyond the Call of Duty as volunteer members of the Basic Life Support Competition Team:

Engineer Chad Branford  
Firefighter Marvin Carter

Firefighter Aaron Kunsberg  
Firefighter Tony Batycki

Fire Chief Mike Lambert noted the team won both the local and state competitions and will now compete nationally.

The following Fire Department employees received recognition for Service Above and Beyond the Call of Duty as volunteer members of the Palatka Fire Department Honor Guard:

Lieutenant Greg Munroe  
 Engineer Philip Smith  
 Firefighter Chris Taylor

Chief Lambert noted these men trained for and participated in the honor guard for Commissioner George Sanders' funeral throughout the viewing and services in a volunteer capacity.

The following Water & Sewer Distribution employees were honored for Heroic Measures:

Brandon Richardson  
 Cedric Walker

Mayor Flagg commended these employees for their quick and heroic actions when they pulled a 76-year old woman from her burning automobile and extinguished the fire with their fire extinguisher. As a result of their actions, she was completely unharmed.

All recipients of Employee Recognition Honors were presented with a city pin, certificate and check for 25.00.

**BLACK HISTORY AND HERITAGE RECOGNITION – Presentation to Recipients**

- Commissioner Kitchens recognized Malenda Sanders-Mote, volunteer DJ, who was nominated by Robin Robinson, Station Manager for WHIF
- Commissioner Norwood recognized teacher Joyce McLeod, who was nominated by her co-worker Ted Haengel
- Vice Mayor Brown recognized Annie Willingham, C. S. Belton, Blanche Barnes, and Mamie Davis, all retired teachers from Palatka's Central Academy, the first accredited black school in the United States.
- Mayor Flagg recognized Evelyn Smith Green, retired Central Academy teacher, nominated by Dothea Smith, President, African-American Cultural Arts Committee

**STUDENT OF THE MONTH – February, 2008** – Commissioner Norwood joined Mayor Flagg in presenting certificates to the following students for academic excellence, leadership, citizenship and attendance at their respective schools:

Andrew Sekel	Beasley Middle School
Patrice Williams	Browning Pearce Elementary School
Ja'Quette Jackson	Childrens' Reading Center Charter School
Shawn Sapp	E.H. Miller School
Joshua Wheeler	James A. Long Elementary School
Alina Hall	Jenkins Middle School (February honoree)
Danielle Motes	Jenkins Middle School (January honoree)
Caitlin Cumbus	Kelley Smith Elementary School
Jhamyd Floyd	Mellon Elementary School
La'Diamond Hightower	Moseley Elementary School
Quinton Williams	Palatka High School
Kyndal Giddens	Peniel Baptist Academy
Alisa Wright	River Breeze Elementary School

2. **PUBLIC COMMENTS** - (Speakers limited to three minutes – no action taken on items)

Christy Sanford, 312 Dodge Street, said Palatka was named an Azalea City USA as a result of efforts by a Main Street committee. She thanked the City for all the new azaleas and crepe myrtles planted all around the City.

Ms. Sanford said she'd like to see Mary Lawson and Mary McLeod Bethune honored with a mural, and noted Palatka needs a Blues festival.

Sam Deputy, 317 Carr Street, concurred on the Blues Festival suggestion, and said the Azalea Festival has filled 202 vendor slots; vendors will go all the way to the end of the 700 Block. He thanked Ed Chandler and Mr. Boynton for filling the potholes they called about today in the 300 Block.

Mr. Deputy said the Palatka Daily News and Palatka Main Street will sponsor a candidate's forum next Tuesday, March 4 at Price Martin Center at 6:00 p.m.

3. **CONSENT AGENDA:**

a. **Authorize execution of Change orders #2 and #2 to WPC, Inc.** Contract for Water Treatment Plant Improvements Construction Contract as follows:

1. **Change Order #2** – Contract Credit of \$5,841,338.00 to deduct the cost of construction materials and equipment to be purchased by the City of Palatka
2. **Change Order #3** – Amend Contract to provide a guarantee that water produced by the plant expansion will meet state guidelines for Stage 2 DBP Rule Limits for TTHL limits

b. **Waive 2<sup>nd</sup> meeting requirement and reappoint John Jones to the General Employees Pension Board** as City Commission Representative for a two year term to expire January, 2010 (sole applicant – incumbent)

Commissioner Brown moved to pass the consent agenda as presented. Commissioner Norwood seconded the motion, which passed unopposed.

4. **RESOLUTION** Adopting a City of Palatka Stormwater Master Plan – Adopt – the Clerk read a resolution entitled A RESOLUTION OF THE CITY OF PALATKA, FLORIDA, ADOPTING THE CITY OF PALATKA AND RAVINE STATE GARDENS STORMWATER QUALITY MASTER PLAN. Commissioner Norwood moved to adopt the Resolution as read. Commissioner Kitchens seconded the motion. A roll-call vote was taken, with the following results: Commissioners Brown, Kitchens, Norwood and Mayor Flagg, Yes; Nays, none. Resolution 8-26 was declared adopted.
5. **RESOLUTION** adopting a Social Security Number Collection Policy – Adopt – the Clerk read a resolution entitled A RESOLUTION OF THE CITY OF PALATKA, FLORIDA, ADOPTING A SOCIAL SECURITY NUMBER COLLECTION POLICY; CERTIFYING COMPLIANCE WITH SECTION 119 0715 FLORIDA STATUTES TO THE PRESIDENT OF THE SENATE AND SPEAKER OF THE HOUSE OF REPRESENTATIVES; PROVIDING FOR CONFLICTS, SEVERABILITY, AND EFFECTIVE DATE. Commissioner Norwood moved to adopt the Resolution as read. Commissioner Kitchens seconded the motion. A roll-call vote was taken, with the following results: Commissioners Brown, Kitchens, Norwood and Mayor Flagg, Yes; Nays, none. Resolution 8-27 was declared adopted.
6. **RESOLUTION** authorizing the City Attorney to seek an Attorney General's Opinion regarding amendments to the City Charter to amend the Canvassing Board provision – Adopt – The Clerk read a resolution entitled A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PALATKA, FLORIDA, AUTHORIZING AND DIRECTING THE CITY ATTORNEY TO SEEK AN OPINION OF THE STATE OF FLORIDA ATTORNEY GENERAL REGARDING

THE LEGALITY OF THE ORDINANCE METHOD OF ADOPTING CHANGES TO THE ELECTIONS CANVASSING BOARD PROVISION IN THE CITY CHARTER. Commissioner Brown moved to adopt the Resolution as read. Commissioner Kitchens seconded the motion. A roll-call vote was taken, with the following results: Commissioners Brown, Norwood and Mayor Flagg, Yes; Commissioner Kitchens, No. Resolution 8-28 was declared adopted with three in favor, and one opposed.

7. **ORDINANCE** amending Chapter 26, Elections, to amend the date of Primary Elections, to reflect statutory changes in Election Laws, providing for Primary Election ties, and early voting – 1<sup>st</sup> Reading – the Clerk read an ordinance entitled AN ORDINANCE OF THE CITY OF PALATKA, FLORIDA, AMENDING CHAPTER 26 OF THE CODE OF ORDINANCES OF THE CITY OF PALATKA, BY REVISING SECTION 26-4 TO AMEND THE DATE OF PRIMARY ELECTIONS; REVISING SECTION 26-5 TO AMEND QUALIFYING FOR OFFICE DATES; REVISING 26-6 PERTAINING TO FILING FEES; REVISING SECTION 26-7 TO AMEND THE TITLE; REVISING SECTIONS 26-8 AND 26-10 TO REFERENCE FLORIDA STATUTES; AMENDING SECTION 26-9 TO ADD PROVISIONS FOR PRIMARY ELECTION TIES; AND REVISING SECTION 26-26 TO AMEND THE PROVISION FOR NO EARLY VOTING; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. Commissioner Kitchens moved to adopt the Resolution as read. Commissioner Brown seconded the motion. A roll-call vote was taken, with the following results: Commissioners Brown, Kitchens, Norwood and Mayor Flagg, Yes; Nays, none. Ordinance 8-01 was declared passed on first reading.

8. **ADMINISTRATIVE REPORTS**

**Amendments to City Commission Calendar for March and/or April Workshops:**

Pre-Budget Workshop: March 13, 2008 - 3:30 p.m. – 5:30 p.m. - The Clerk noted Staff has proposed a pre-budget workshop on March 10 from 3:30 – 5:30, with a 30-minute break prior to the Commission meeting. Commissioner Norwood moved to schedule the pre-budget workshop March 13 to commence at 3:30. Commissioner Kitchens seconded the motion, which passed unopposed.

CRA Workshop: There was consensus of the Commission to table this item to allow members of the Commission and Carol Westmoreland, meeting facilitator, to check their schedules and possibly move both the 2<sup>nd</sup> regular April meeting and CRA workshop to April 22, with workshop to begin at 3:00 p.m. and regular meeting to begin at 6:00 p.m.

**Comprehensive Plan Amendments** - Jim Lee, Planning Director, said he's discussed the matter of the EAR-based Comprehensive Plan amendments that were transmitted to DCA in October with each member of the Commission. The City has received DCA's comments and is awaiting Northeast Florida Regional Council's response to those various comments. They anticipate a review from DCA the week of March 15. Depending upon what changes will be required, they hope to submit a draft document to the Commission and schedule adoption of EAR-based amendments at the 2<sup>nd</sup> meeting in April. There are 16 issues that need to be resolved.

**Dockage definition for Downtown Redevelopment** – As promised at the 2/14/08 City Commission meeting, City Manager Woody Boynton presented a schematic depicting enhanced dockage for both fishing, boating and miscellaneous recreation on the riverfront, and distributed those to the Commission and audience. He noted in conversations with each Commissioner he believes they have reached a consensus on the basic vision of the Commission concerning their interpretation of "marina" as dockage located between the Memorial Bridge and amphitheater. Potential developers can use this as a tool when creating their preliminary development plans to submit to the Commission.

Commissioner Brown said she and others visited the Eustis dockage and took photos, and plan to make a 5-point presentation on those facilities at a future meeting, which she is very impressed with.

Mayor Flagg said it is important to note whether or not what Mr. Boynton has presented to them reflects their collective vision, so that they can transmit that to the public and potential developers. Commissioner Kitchens said, as to the floating walkway with boat dockage, she believes fishing should be allowed all over the riverfront, and there should be no areas restricted from anglers. Commissioner Norwood said he has no objection to dockage and believes this encompasses his vision. He believes there does need to be some areas restricted to certain activities. It is hard to fish at the amphitheater during certain events. They can make that determination in the future. Commissioner Kitchens noted the area with the floating dock is a good fishing spot. Mayor Flagg said this schematic is offered in the spirit of generalities; they all know this dockage will be public and not private. This is a public riverfront. Certain zones have to deal with different usages. They will create a partnership during the development of these two blocks and the rest of downtown. He believes Mr. Boynton has satisfied the Commission's request.

9. **COMMISSIONER COMMENTS**

Commissioner Norwood thanked everyone for the calls and cards during his family's recent loss.

10. **ADJOURN** – There being no further business to discuss, the meeting was adjourned at 7:30 p.m. upon a motion by Commissioner Norwood.

ANY PERSON WISHING TO APPEAL ANY DECISION MADE BY THE CITY COMMISSION WITH RESPECT TO ANY MATTER CONSIDERED AT SUCH MEETING WILL NEED A RECORD OF THE PROCEEDINGS, AND FOR SUCH PURPOSE MAY NEED TO INSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED. FS 286.105