

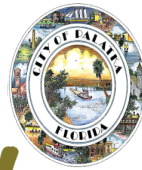
TERRILL L. HILL  
MAYOR-COMMISSIONER

TAMMIE McCASKILL  
COMMISSIONER

WILL JONES  
COMMISSIONER

JUSTIN R. CAMPBELL  
COMMISSIONER

RUFUS J. BOROM  
COMMISSIONER



DONALD E. HOLMES  
CITY MANAGER

LAUREN R. SHANK  
FINANCE DIRECTOR

JASON L. SHAW, SR  
CHIEF, POLICE DEPT.

CHRIS TAYLOR  
CHIEF, FIRE DEPT.

VALERIA BLAND THOMAS, ESQ.  
CITY ATTORNEY

SUNNI L. KRANTZ  
INTERIM CITY CLERK

Regular meeting 2<sup>nd</sup> and 4<sup>th</sup> Thursdays each month at 6:00 p.m.

## AGENDA CITY OF PALATKA June 23, 2022

### 1. CALL TO ORDER

- a. Pledge of Allegiance
- b. Roll Call
- c. Invocation

### 2. APPROVAL OF MINUTES

- a. May 26, 2022

### 3. PUBLIC RECOGNITION/PRESENTATIONS:

- a. **RETIREMENT RECOGNITION**- Lisabeth "Sissy" Weber, Palatka Gas Authority, 14 years of service
- b. **IN THE SPOTLIGHT** - Employee of the Month, June 2022
- c. **PRESENTATION** - Mayo Clinic - Ms. Lalita Thomas
- d. **PRESENTATION** - Goodwill Industries North Florida / A-Step Program
- e. **PROCLAMATION** - Pride Month - June 2022
- f. **PROCLAMATION** - Independence Day - July 4, 2022

### 4. PUBLIC COMMENTS - (Speakers limited to three minutes - no action taken on items)

### 5. CONSENT AGENDA:

- \* a. **RECOMMENDATIONS for appointment to the Putnam County Library Board:** Ms. Sydney Breton for a 2nd consecutive 3-year term, Ms. Elizabeth Sophia Bacon-Smith to a 3-year term
- \* b. **ADOPT RESOLUTION 2022-R-97** ratifying and approving the recommendations of the Palatka Community Redevelopment Agency at its June 13, 2022 meeting
- \* c. **ADOPT RESOLUTION 2022-R-98** granting a Special Events Permit to the City of Palatka for the 4th of July Celebration and Fireworks
- \* d. **ADOPT RESOLUTION 2022-R-99** authorizing execution of the Renewal of FDEP Sovereignty Submerged Lands Lease 540348592 for the Riverfront Park northern aluminum floating docs
- \* e. **ADOPT RESOLUTION 2022-R-100** authorizing execution of a Grant Administration/Program Delivery Contract with Fred Fox Enterprises in the amount of \$69,900 for CDBG MIT Project I0146 for the Hardening of Price Martin Community Center per the results of RFP 2022-03

\* **f. ADOPT RESOLUTION 2022-R-101** authorizing execution of a Grant Administration/Program Delivery Agreement with Fred Fox Enterprises in the amount of \$17,500 for CDBG MIT Project MT013 Sanitary Sewer Resiliency Master Plan per the results of RFP 2022-03

\* **g. ADOPT RESOLUTION 2022-R-102** authorizing execution of a Grant Administration/Program Delivery Contract with Fred Fox Enterprises in the amount of \$89,900 for CDBG MIT Project IR042 for Flood Mitigation and Drainage per the results of RFP 2022-03

\* **h. ADOPT RESOLUTION 2022-R-103** authorizing the Mayor & Interim City Clerk to execute and attest an Agreement with the State of Florida for State Highway Traffic Signal Maintenance and Compensation Program FY 2022/23 for reimbursement in the amount of \$70,393 for the cost of traffic signal maintenance.

\* **i. ADOPT RESOLUTION 2022-R-98** authorizing execution of Verizon Connect Vehicle Tracking Subscription Agreement per publicly bid Sourcewell Contract #020221-NWF or an additional 13 units

\* **j. ADOPT RESOLUTION 2022-R-108** reappointing Commissioner Justin Campbell to the Northeast Florida Community Action Agency Board of Directors and authorizing the Mayor to Sign a Letter Evidencing the Appointment

## REGULAR BUSINESS

\***6. REPORT /DISCUSSION /DIRECTION** Blue Crab Festival - RQ Music

\***7. PRESENTATION** and acceptance of FY 2020-2021 Audit and Comprehensive Annual Financial Report - Roderick Harvey; HCT Certified Public Accountants & Consultants, LLC

\***8. DIRECTION** authorizing Staff to recommence Design and Permitting the new Public Works Facility at PRC Way with approved Passero Work Order 21-01.

\***9. ADOPT RESOLUTION 2022-R-105** Memorandum of Agreement between the City Of Palatka And Calvary Baptist Church Of Palatka, Inc., for the Allocation of Thirty-Nine Thousand Dollars (\$39,000) for the Repairs of a Junior Olympic Pool in the Calvary Baptist Church Family Life Center

**DIRECTION:** Source of funding

\***10. ADOPT RESOLUTION 2022-R-91** adopting amendments to City of Palatka Personnel Rules & Regulations, Policy 03.4 Re-Employment

\***11. DISCUSSION/DIRECTION:** Potential acquisition of 511 St. Johns Ave., Palatka, FL 32177

\***12. ADOPT RESOLUTION 2022-R-109** City Owned Vehicle Policy

## 13. PUBLIC HEARINGS:

**a. FFY 2021-2022 Small Cities Community Development Block Grant (CDBG).**

**ADOPT RESOLUTION 2022-R-95** authorizing submission of the FY 2021-22 Small Cities Community Development Block Grant (CDBG) for the Madison St. (5th to 11th Street) Potable Main Line and RC Willis

Water Treatment Plant High Service Pump Replacement Project - **2nd reading**

**b. ADOPT RESOLUTION 2022-R-106** authorizing the use of \$70,000.00 of City of Palatka funding as leverage for the Small Cities Neighborhood Revitalization Community Development Block Grant application

the City is submitting to the Florida Department of Economic Opportunity for Federal Fiscal Year 2021-22.

**c. ADOPT RESOLUTION 2022-R-107** authorizing the implementation of the long term and short term objectives of the City of Palatka Community Development Plan

**d. Ordinance 22-05** closing, vacating, and abandoning only the right of way element of that portion of South Loop Road, located between Wes Larson Boulevard and the eastern property line of parcel 04-10-26-0000-0010-0010 - **1st Reading**

## 14. CITY MANAGER AND ADMINISTRATIVE REPORTS

**GENERAL SERVICES DEPARTMENT** - Update on the Market Opportunity Analysis and Business Incubator Feasibility Study

**DISCUSSION** A Philip Randolph Transportation Hub temporary concrete driveway

**UPDATE** regarding the City Boardwalk

## **15. COMMISSIONER COMMENTS**

## **16. ADJOURN**

NOTICES: ANY PERSON WISHING TO APPEAL ANY DECISION MADE BY THE CITY COMMISSION WITH RESPECT TO ANY MATTER CONSIDERED AT SUCH MEETING WILL NEED A RECORD OF THE PROCEEDINGS, AND FOR SUCH PURPOSE MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, AT THE APPLICANT'S EXPENSE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED. FS 286.0105 PERSONS WITH DISABILITIES REQUIRING ACCOMMODATIONS IN ORDER TO PARTICIPATE IN THIS MEETING SHOULD CONTACT THE CITY CLERKS OFFICE AT 329-0100 AT LEAST 24 HOURS IN ADVANCE TO REQUEST ACCOMMODATIONS.

### **Upcoming Events:**

July 4 - City offices closed  
July 14 - CANCELLED City Commission Mtg.  
July 28 -  
City Commission Meeting 6 PM

### **Board Vacancies:**

Community Redevelopment Agency - 1 vacancy  
Historic Preservation Board - 1 vacancy  
Planning Board - 2 vacancies  
Zoning Board of Appeals – 2 vacancies