

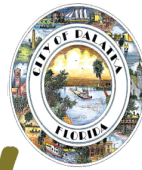
TERRILL L. HILL
MAYOR-COMMISSIONER

TAMMIE McCASKILL
COMMISSIONER

WILL JONES
COMMISSIONER

JUSTIN R. CAMPBELL
COMMISSIONER

RUFUS J. BOROM
COMMISSIONER



DONALD E. HOLMES
CITY MANAGER

LAUREN R. SHANK
FINANCE DIRECTOR

JASON L. SHAW, SR
CHIEF, POLICE DEPT.

CHRIS TAYLOR
CHIEF, FIRE DEPT.

VALERIA BLAND THOMAS, ESQ.
CITY ATTORNEY

SUNNI L. KRANTZ
INTERIM CITY CLERK

Regular meeting 2nd and 4th Thursdays each month at 6:00 p.m.

AGENDA CITY OF PALATKA July 28, 2022

1. CALL TO ORDER

- a. Invocation
- b. Pledge of Allegiance
- c. Roll Call

2. APPROVAL OF MINUTES

- a. June 23, 2022 City Commission Meeting
- b. July 15, 2022 Special Called City Commission Meeting
- c. July 15, 2022 Special Called Budget Workshop
- d. July 21, 2022 Special Called Budget Workshop

3. PUBLIC RECOGNITION/PRESENTATIONS:

- a. **RECOGNITION** - City of Palatka Summer Internship 2022 - Commissioner Justin Campbell: Makenna Ancheta, Nayilah Owens, Jocelyn Lara, Kenneth Thornton, Chloe Dasher, and James Keeley
- b. **In the Spotlight** - Employee of the Month
- c. **PROCLAMATION** - Alpha Kappa Alpha Sorority, Incorporated® Chi Delta Omega Chapter 20th Anniversary Day - August 6, 2022
- d. **PRESENTATION** - American Legion Bert Hodge Post #45
- e. **PRESENTATION** - Goodwill Industries North Florida / A-Step Program

4. PUBLIC COMMENTS - (Speakers limited to three minutes - no action taken on items)

5. CONSENT AGENDA:

- * a. **BOARD REAPPOINTMENTS** - Blanch Rogers and Cleveland Hobbs - Palatka Board of Zoning Appeals for 5-year terms
- * b. **ACCEPTANCE** of resignation of Sean O'Neal and **APPOINTMENT** of Blake Josephson to the Palatka Tree Committee
- * c. **ADOPT RESOLUTION 2022-R-111** authorizing the City Clerk's office to attest documents with an embosser closer in design to the City's official seal

- * d. **ADOPT RESOLUTION 2022-R-112** approving a Special Events application for 9/11 Remembrance Ceremony September 11, 2022
- * e. **ADOPT RESOLUTION 2022-R-113** approving Special Events Application for Recovery Festival September 17, 2022
- * f. **ADOPT RESOLUTION 2022-R-114** approving Special Events Application for Occupation of Palatka September 23 - 25, 2022
- * g. **ADOPT RESOLUTION 2022-R-115** approving a Special Event application for Beck 5k December 10, 2022
- * h. **ADOPT RESOLUTION 2022-R-116** authorizing execution of Change Order No 1 for Taxiway A Phase II West at Kay Larkin Airport in a deductive amount of \$3,335.25 for a total contract price of \$1,091,414.75
- * i. **ADOPT RESOLUTION 2022-R-117** authorizing the execution of amendment no 1 to Cost Share 35688 Permeable Pavers for the St. John's Ave Streetscape Phase to extend the completion date until March 29, 2023
- * j. **ADOPT RESOLUTION 2022-R-118** to award ITB 2022-10 Hot Mixed Asphalt Park, Paths and Intersections to P&S Paving, Inc and approve a project budget of \$100,000 to include Improvement of Northside Intersections and Construction Inspection and Testing Services.
- * k. **ADOPT RESOLUTION 2022-R-119** authorizing execution of DEO grant agreement D0207 for expansion of Lift Station 16 in an amount of \$340,195.12
- * l. **ADOPT RESOLUTION 2022-R-120** to authorize and execute a scope and fee with Hanson Professional Services in an amount not to exceed \$63,613.75 for CEI services for Lift Station 16 Expansion.
- * m. **ADOPT RESOLUTION 2022-R-121** authorizing execution of amendment #4 to G1383 Design and Construction of new hangar buildings at Kay Larkin Airport increasing the grant amount by \$300,000 to a total of \$1,318,250.
- * n. **ADOPT RESOLUTION 2022-R-122** authorizing execution of final reconciliation Change Order No 2 with 4Cs Construction for previously authorized work within the South Historic Stormwater Project in an amount of \$201,715.43 for a total project cost of \$2,059,426.46
- * o. **ADOPT RESOLUTION 2022-R-123** to award ITB 2022-11 Portable Restroom Trailer to High Level Enterprise (HLE) in the amount of \$60,000 including delivery for a ADA compatible three stall restroom trailer.
- * p. **ADOPT RESOLUTION 2022-R-124** amending the City of Palatka FY2021-2022 Budget for the Golf Fund to recognize and appropriate additional revenues in the bank account in the amount of \$7,148.

REGULAR BUSINESS

- *6. **DISCUSSION/DIRECTION** - Hammock Hall Surplus
- *7. **DISCUSSION/DIRECTION** - Bates and Hewett Contract Renewal: **ADOPT RESOLUTION 2022-R-128** accepting a Broker Services Agreement with Bates & Hewett, Inc. d/b/a Bates Hewett & Floyd Insurance Agency as the City's agent of record (broker) for employee benefits, authorizing the City Manager to execute the agreement
- *8. **DISCUSSION/DIRECTION** - Florida Blue Health Program Agreement: **ADOPT RESOLUTION 2022-R-127** accepting proposals for renewal of health and dental and vision insurance from Florida Blue for the policy period October 1, 2022 through September 30, 2024
- *9. **ADOPT RESOLUTION 2022-R-126** authorizing a budget amendment for the Utility Fund to recognize SRF DW54025 loan agreement revenue.
- *10. **PUBLIC HEARINGS:**
 - a. **2022 TRIM Calendar: ADOPT RESOLUTION No. 2022-R-125** setting the tentative Millage Rate for the 2022-2023 Budget Year- 6.9000 mills proposed
 - b. **Ordinance 22-05** closing, vacating, and abandoning only the right of way element of that portion of South Loop Road, located between Wes Larson Boulevard and the eastern property line of parcel 04-10-26-0000-0010-0010 -2nd Reading
 - c. **Ordinance 2022-06** creating minimum living area requirements for residential structures in each zoning district and creating Appendix C, a summary chart of development standards - 1st Reading

EMERGENCY ITEMS

11. ADOPT RESOLUTION 2022-R-129 authorizing the Mayor and the Interim City Clerk to execute an attest an amended Interlocal Agreement between Putnam County and the City of Palatka concerning the administration, permitting, inspections and enforcement as required under the Florida Building Code, as amended

12. CITYMANAGER AND ADMINISTRATIVE REPORTS

City Manager Update - Booker Park and Jenkins Gymnasium Grant
DIRECTION: Rural Infrastructure Grant Application

Human Resources Update - Personnel Policy

Airport Update - Leasing Policy

13. COMMISSIONER COMMENTS

14. ADJOURN

*Attachment **Separate Cover

NOTICES: ANY PERSON WISHING TO APPEAL ANY DECISION MADE BY THE CITY COMMISSION WITH RESPECT TO ANY MATTER CONSIDERED AT SUCH MEETING WILL NEED A RECORD OF THE PROCEEDINGS, AND FOR SUCH PURPOSE MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, AT THE APPLICANT'S EXPENSE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED. FS 286.0105

PERSONS WITH DISABILITIES REQUIRING ACCOMMODATIONS IN ORDER TO PARTICIPATE IN THIS MEETING SHOULD CONTACT THE CITY CLERKS OFFICE AT 329-0100 AT LEAST 24 HOURS IN ADVANCE TO REQUEST ACCOMMODATIONS.

<p>Upcoming Events: August 8 - CRA Meeting 5 PM 25 - Commission Meeting 6 PM September 5 - City offices closed Labor Day 8 - Commission Meeting 6 PM 22 - Commission Meeting 6 PM</p>	<p>Board Vacancies: Community Redevelopment Agency - 1 vacancy Historic Preservation Board - 3 vacancies Planning Board - 2 vacancies Zoning Board of Appeals - 2 vacancies</p>
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